



# Administrative Investigation for First-line Supervisors

National City Police Department

1200 National City Blvd. N.C. CA 91950

## Course Information

P.O.S.T. Plan IV  
Control #:  
1720-12021-1001

### LOCATION

MLK Community Center  
140 East 12<sup>th</sup> Street  
800 National City Blvd.  
National City, CA 91950

### DATES & TIMES

August 14-16, 2018  
8:00 A.M. to 5:00 P.M.

### TUITION - \$100.00

Checks payable to:  
National City Police and  
Fire Foundation

### RESERVATIONS CONTACT

Nancy Nagle  
(619) 336-4488  
nnagle@nationalcityca.gov

# Administrative Investigations



## Topics will include:

- Misconduct and Discipline issues
- POBAR
- Legal/Civil issues
- Investigative Techniques
- Effective Documentation
- Psychological Impacts

## Who should attend?

This intensive three day course is designed for first-line supervisors that may handle Administrative Investigations at the initial stages and investigations involving minor policy and procedure violations. The course will provide first-line supervisors with the training needed to properly conduct Administrative Investigations.

Students will be provided with standardized methods for completing Administrative Investigations, to include conducting interviews with complainants, witnesses, and focus officers.